

Church of St Vincent de Paul

Volunteer Position Description

Title: Member – Parish Life Commission
Works with: Director of Parish Life

Date: February 15, 2010

Time requirement: 3-8 hours per month

Meetings: Monthly Meetings – the 3rd Tuesday Evening of each month – except for July and December.

Meetings are of one hour duration, or shorter: 6:30 – 7:30 p.m. after prayer and light meal at 6 p.m.

Annual Planning Meeting: January or February

Term: three years

Purpose: The main purpose of each commission is to work with the Pastoral Council and the other commissions to accomplish Parish Mission and Goals. Each commission sets its own commission operating policy/guidelines, and evaluates its results. (For all commissions, see Commission Member Position Description.)

The Parish Life Commission builds a deeper sense of Christian community for all ages and interest groups in the parish. It works to engage parishioners to discover their gifts and areas of interest, and facilitates in bringing them to deeper levels of involvement in parish life. The scope of the Parish Life Commission includes Hospitality and Welcoming, Parish Organizations and Clubs, Community-building and socializing events, and the Stewardship of Time and Talent. The Commission reviews and recommends policy for these areas. Accordingly, each member commits to participate in learning key concepts of Catholic Stewardship (particularly as it applies to time and talent) and discovering new ideas and best practices for attracting, welcoming and engaging parishioners. The Parish Life Commission includes various committees, organizations and social groups in the parish, including those that may be hosted, but are not specifically sponsored, by the parish. The Commission may form additional subcommittees and task groups to accomplish its objectives.

Membership on the Parish Life Commission during a one year term may include one of the following responsibilities:

Chairperson/Facilitator

Co-Chairperson/Facilitator

Recorder

Representative of Parish Life Commission to Pastoral Council

Representatives of Parish Life Commission to Annual Planning

The Chairperson or Co-chairperson will not be the representative to the Pastoral Council.

The Director of Parish Life is a participating member of the Parish Life Commission, but not a representative to the Pastoral Council.

Qualifications:

Has prayerfully discerned commitment and involvement.

Has completed training as prescribed by the Pastoral Council.

Has read and understands Parish Leadership Manual.

Is committed to promoting ongoing two-way communication between parish groups and between parish leaders and parishioners.